

# Catherine Worthingham Fellow of the American Physical Therapy Association Submission Requirements



## Required Documents

### 1. Curriculum Vitae or Resume

- Identify of whether articles are published in refereed or non-refereed journals.
- Differentiate between invited lectures, presentations, addresses, and symposia, and whether these were presented nationally or internationally.
- Identify service to the association and the level at which the contribution was made (national, chapter, section, district).

### 2. Letter from the nominator

- State the name of the individual being nominated and a clear and compelling case for why the nominee should be granted the Catherine Worthingham Fellow designation.
- Clearly state the nominee's primary domain in the first paragraph.
- Summarize the content of all of the letters of support and include your own experience with the nominee to clearly illustrate how the nominee meets each and all of the following criteria for the Catherine Worthingham Fellow of APTA:
  - Criteria 1: How has the nominee demonstrated excellence in a primary domain of advocacy, education, practice, or research? Highlight and elaborate on the contributions and achievements of the nominee that are noteworthy, stand out in terms of their quality, and/or set a new standard for the profession.
  - Criteria 2: How has the nominee been nationally recognized for the impact they have achieved in their primary domain of advocacy, education, practice, or research. Provide specific examples of how the nominee's impact has been recognized by APTA members and by leaders outside the physical therapy profession.
  - Criteria 3: How have the nominee's frequent and sustained contributions (leadership, influence, and achievements) advanced the profession over a period of not less than 15 years? The information provided in this section should illustrate a nominee's track record of consistent contributions to moving the profession forward over a period of 15 years or more. Consider a nominee's contributions across appointed, elected, employed, and service-related positions and roles, as well as those that are a result of the nominee's tenure in any particular position or role.
  - Criteria 4: In what definitive ways have the nominee's contributions and achievements promoted/encouraged the progress, growth, or acceptance of the physical therapy profession?
  - Criteria 5: The nominee should demonstrate leadership and achievements in at least two of three non-primary domains.

- The nominator must choose one primary domain in which the nominee has achieved national and distinct recognition. The CV, the nominating letter, and the letters of support should provide clear evidence of translation of contributions in the primary domain across at least two of the three non-primary domains.
- Highlight evidence of the nominee's nationally prominent leadership, influence, and achievements within the physical therapy profession.
- Not to exceed four pages.
- Letters of nomination cannot serve as one of the required letters of support.

### **3. A completed narrative description form**

- Do not exceed one page
- Provide a rationale for the event (and its date) that constitute the beginning of the nominee's contributions. The narrative description and its contents should focus upon a singular event and provide greater detail relating to the referenced event within the narrative form. The nominee's primary domain must be indicated on the form.

### **4. Five letters of support**

- If more than five letters are submitted, only the first five will be considered.
- Four letters of support from APTA members.
- One letter of support from an individual external to the physical therapy profession that addresses the nominee's notable contributions to physical therapy, as judged from outside the profession.
- Please note that all letters of support should:
  - Indicate the institution or facility with which the author of the letter is affiliated and in what capacity the author works with, has worked with, or otherwise personally or professionally knows the nominee.
  - Provide an explicit account of how the nominee meets one or more of the Catherine Worthingham Fellow criteria supported by appropriate details and examples drawn from the nominee's professional career.
  - Reflect genuine knowledge and consideration of the nominee's qualifications for the membership category of Catherine Worthingham Fellow of APTA.
  - Make direct reference to at least one of the non-primary domains.
- Not to exceed two pages each.

## **A strong application should demonstrate the following:**

- 1. Demonstrated excellence in a primary domain of advocacy, education, practice or research.**

- Nominators should highlight and elaborate on the contributions and achievements of the nominee that are noteworthy, stand out in terms of their quality, and/or set a new standard for the profession.
- 2. National recognition by APTA members and by leaders outside the physical therapy profession regarding the impact achieved in the primary domain (advocacy, education, practice, or research).**
    - a. Nominators should provide specific examples of how the nominee's impact has been recognized by APTA members and by leaders outside the physical therapy profession.
  - 3. Frequent and sustained contributions (leadership, influence, and achievements) to advance the profession over a period of not less than 15 years.**
    - a. A record of 15 years of continuous contributions is not required. A nominee must have been making "frequent and sustained efforts" over some stretch of 15 years, which can be any possible set of years prior to the day on which the individual's nomination for the CWF designation is received, without regard to how many years ago the 15-year period commenced.
    - b. Nominators should illustrate a nominee's track record of consistent contributions to moving the profession forward over a period of 15 years or more. Please consider a nominee's contributions across appointed, elected, employed, and service-related positions and roles, as well as those that are a result of the nominee's tenure in any position or role.
  - 4. Definitive ways in which advancement of the physical therapy profession or lasting contributions have been achieved.**
    - a. Nominators should illustrate how a nominee's contributions and achievements have promoted or encouraged the progress, growth, or acceptance of the physical therapy profession using the types of contributions and achievements provided.
  - 5. The nominee should demonstrate leadership and achievements in at least two of three non-primary domains.**
    - a. Nominators should elaborate on a nominee's leadership and achievements across two of the three non-primary domains that are noteworthy, stand out in terms of their high quality, and/or set a new standard for the profession.
  - 6. Letters of support that are positive, cite specific examples of professional accomplishments, and provide additional information on depth, scope, and quality in a convincing manner.**

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